

The Village Board met Tuesday February 8, 2022 at the Village Hall, at 7:00p.m., with Margaret Young, Jordan Powell, Sally Madsen, Chris Wruck, Paul Harmer, Attorney Garrett Nix, Assistant Superintendent Chris Danielson, Deputy Clerk Chrystal Fitzmaurice, Ems Coordinator Scott Loveland, Fire Chief Wayne Lunderville, Chief Hartl and Barry Jakel.

1. Call to Order @ 7:00p.m.
2. President Young Certified the open meeting law requirements were met
3. Roll Call was taken by President Young
4. Public Comment- None
5. Vouchers were approved and signed.
6. Delinquent List moved by Harmer, seconded by Wruck Carried.
7. January 4, 2022 Closed Session Minutes- moved by Harmer seconded by Wruck to approve. Carried.
8. January 11, 2022 Board Meeting Minutes- moved by Madsen, seconded by Powell to approve. Carried
9. January 31, 2021 Financial Report- moved by Madsen seconded by Wruck to approve. Carried.

VILLAGE OF MERRILLAN FINANCIAL REPORT OF Jan 2022					
		<u>2022</u>	<u>2021</u>		
<b>COMBINED CHECKING:</b>					
Balance 12/31/2021		\$11,915.73	\$11,705.25		
Deposits		\$195,985.95	\$267,997.65		
Orders Written		\$201,370.83	\$259,042.40		
Balance 1/31/2022		\$6,530.85	\$20,660.50		
<b>CEMETERY CHECKING - JCB:</b>					
Balance 12/31/2021		\$31,760.49	\$34,698.36		
Deposits/Interest		\$0.00	\$2.95		
Orders Written		\$0.00	\$0.00		
Balance 1/31/2022		\$31,760.49	\$34,701.31		
<b>CEMETERY SAVINGS - JC BANK</b>					
Memorial Fund 0001		\$16,774.54	\$10,757.37		
<b>MONEY MARKET CHK - JCB:</b>					
Tax Account		\$141,926.92	\$122,438.01		
St Tax Sharing		\$113,114.06	\$126,369.01		
Road Fund		\$99,680.56	\$69,479.51		
Water Reserve		\$74,008.79	\$3,918.73		
Sewer Spec. Redemption		\$55,944.74	\$52,379.65		
<b>GENERAL FUND CHK- CCU :</b>					
General Working Fund		\$91,391.31	\$119,378.75		
<b>GENERAL TRUST CD - CCU :</b>					
Dam Fund - maturity 8/11/22		\$24,058.90	\$23,936.62		
<b>UTILITY TRUST CD'S CCU</b>					
Sewer Equip.- matur. 8/16/22		\$48,511.82	\$48,264.61		
Diesel Insure - matur. 8/08/22		\$52,501.09	\$52,234.69		
CCU Member Share		\$6.23	\$5.05		
<b>UTILITY</b>					
Electric Revenues		\$24,712.84	\$27,524.75		
Water Revenues		\$9,384.89	\$8,718.36		
Sewer Revenues		\$13,243.55	\$12,638.44		
Public Fire Protection (PFP)		\$2,930.28	\$2,825.35		
<b>Downer Memorial Fund</b>		\$100.11	\$100.00		
<b>Park Fund</b>		\$5,651.26	\$0.00		
<b>FIRE POP FUND CHECKING:</b>					
Balance 12/31/2021				\$2,310.35	\$2,536.80
Deposits				\$237.25	\$0.00
Orders Written				\$0.00	\$487.82
Balance 1/31/2022				\$2,547.60	\$2,075.98
<b>SAVINGS ACCTS - JCB:</b>					
F D Savings - Equip Fund				\$5,255.37	\$3,543.38
P D Savings Equip Fund				\$3,759.58	\$3,755.41
EMS Donated Saving				\$92,484.41	\$79,292.00
EMS New Acct				\$36,466.21	\$39,811.89
Utility Fund Savings				\$43,541.62	\$70,982.47
<b>F D DONATED CHECKING:</b>					
Balance 12/31/2021				\$161.16	\$673.99
Deposits				\$0.01	\$2,000.00
Orders Written				\$0.00	\$425.00
Balance 1/31/2022				\$161.17	\$2,248.99
<b>GENERAL RECEIPTS:</b>					
Hall Rent				\$200.00	\$200.00
Mentor Police Contract				\$603.25	\$322.20
Mobile Home Park Taxes/license				\$141.57	\$200.00
Town of Alma Fire Contract				\$8,596.00	\$8,596.00
Hatfield Fire Contract				\$0.00	\$0.00
Police Revenue				\$0.00	\$0.00
Ordinance Violation				\$167.14	\$322.20
Park Revenue-reservations & shirts				\$0.00	\$0.00
Alma Center Police Contract				\$1,444.00	\$2,888.00
Operator License				\$100.00	\$0.00
Dog License County				\$310.00	\$215.00
Dog/Cat License Village				\$430.00	\$77.00
Kennel License				\$150.00	\$0.00
Building Inspection Fees				\$910.00	\$0.00
Zoning Fees				\$25.00	\$0.00

10. Operator License Applications-moved by Powell, seconded by to Wruck to approve License for Lakota Butterfield. Carried
11. Communications with Village Fire Department:
  - a. January- Activities Report- Read in by Ems Coordinator Scott Loveland. 10 calls last month and 1 so far this month. Fire Chief Lunderville read in his report. 1 house fire last month.
  - b. Fire contracts- Wayne contacted Kurt again.
  - c. Fire/EMS-household charge-discussion and /or action: Tabled
12. Communications with Village Police Department:
  - a. January Activities Report-Chief Hartl read the monthly police report
  - b. Police Policy and Procedures- discussion and/or approval –no discussion
  - c. Ordinance enforcement, warning letters and citations-no discussion
13. Communications with Village Maintenance Department:
  - a. December Activities Report –Assistant Superintendent Chris read in the monthly report.
  - b. Electric Poles and Cross arm purchase-discussion and /or action: motion made by Harmer, seconded by Madsen to approve the purchase, not to exceed \$8,200. Carried. Motion made by Wruck, seconded by Powell to approve tree removal for four trees at \$250.00 per tree. Carried.
  - c. Sale of 2001 Dodge pickup-discussion and /or action: motion made by Harmer, seconded by Wruck to sell the Dodge for “Best Offer.” Carried.
  - d. GMC pickup repairs-discussion and / or approval: motion made by Harmer, seconded by Wruck to approve door repairs. Not fixing fenders at this time. Contact USDA to talk about new truck purchase. Carried.
14. Communications with Village Attorney
  - a. 401 Oakwood Place – cleanup/update/discussion and /or approval: Property owner was served and has to respond this month.
  - b. 401 Oakwood Place- citizen complaints-discussion and /or action: Attorney Nix will email drafted letter for Penny and Chrystal to send out.
  - c. Discussion and possible action on vacating a portion of public access as laid out in the Hall’s Creek Heights Plat: motion made by Harmer, seconded by Wruck to approve vacating a portion of public access. Carried.
  - d. Easement-Park Drive-discussion and/or action: no action at this time.
  - e. 902 Front St. -update: Property owner couldn’t be contacted. Attorney Nix sent for Publication
  - f. Ordinance amendments-9-1-52 and 9-1-53-discussion and / or action: Tabled
15. Employee Cell Phones-re: reimbursement-discussion and /or action: Board would like to look into pricing with First Net/Bug Tussel.
16. Cemetery-discussion and/or action: Sally has called and text Lavonne for a meeting, she hasn’t responded. Sally will email Lavonne.
17. Housing-discussion and/or action: motion made by Wruck, seconded by Powell to have President Young contact School Superintendent Paul Fischer to set up a meeting to discuss housing.
18. Communications with Village President
  - a. Nice Neighbor award – None
  - b. Village updates-None
  - c. Gile Park sign-discussion and / or action: Tabled.
18. Moved by Powell, seconded by Harmer to adjourn at 8:48 p.m. Carried.

*Chrystal Fitzmaurice*, Deputy Clerk 02/09/2022

Moved by Powell, seconded by Harmer to adjourn to closed session at 9:08 p.m. Carried

Pursuant to sec. 19.85 (1) (c) of the Wisconsin Statutes the Village Board may convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility  
Roll call-Chris Wruck, Paul Harmer, Jorden Powell, Sally Madsen, Margaret Young, and Attorney Garrett Nix

Madsen was dismissed at 9:15 p.m.

Moved by Harmer, seconded by Powell to adjourn back into open session at 9:35p.m. Carried.

Moved by Powell, seconded by Harmer to contact the complainant and advise this is a civil issue and does not involve the Village. Carried

Moved by Powell, seconded by Harmer to offer Chrystal full time employment effective March 1, 2022. Carried

Moved by Harmer, seconded by Wruck to adjourn at 9:37 p.m.

*Margaret Young, President 02/09/2022*