

Village Board Meeting Minutes February 14, 2023

1151

The Village Board met at 7:00p.m. With Margaret Young, Sally Madsen, Jordan Powell, Chris Wruck, Deputy Clerk Chrystal Fitzmaurice, Superintendent Chris Danielson, Assistant Superintendent Mike Garbers, Deputy Scott Thorson, Fire Chief Wayne Lunderville, Attorney Mark Radcliffe, Bill Laurent, Anita Laurent, Ruby Griffin, MSA Mike Voss, and Jane Fehrman via phone.

1. President Young Called to Order @ 7 p.m.
2. President Young Certify the open meeting law requirements were met
3. Roll Call was taken by President Young
4. Public Comment-Bill Laurent had a discussion with the board
5. Vouchers- were approved and signed.
6. Delinquent List-Moved by Madsen, seconded by Wruck Carried
7. January 10, 2023 Board Meeting minutes- Moved by Wruck, seconded by Madsen. Carried.
8. January 31, 2023 Financial Report- Moved by Madsen seconded by Wruck. Carried.

VILLAGE OF MERRILLAN FINANCIAL REPORT OF January 2023							
		2023	2022			2023	2022
COMBINED CHECKING:							
Balance 12/31/2022		\$7,473.18	\$11,915.73	FIRE POP FUND CHECKING:			
Deposits		\$249,245.09	\$195,985.95	Balance 12/31/2022		\$1,889.91	\$2,310.35
Orders Written		\$250,944.60	\$201,370.83	Deposits		\$0.16	\$237.25
Balance 1/31/2023		\$5,773.67	\$6,530.85	Orders Written		\$0.00	\$0.00
CEMETERY CHECKING - JCB:				Balance 1/31/2023		\$1,890.07	\$2,547.60
Balance 12/31/2023		\$28,032.75	\$31,760.49	SAVINGS ACCTS - JCB:			
Deposits/Interest		\$0.00	\$0.00	F D Savings - Equip Fund		\$8,497.23	\$5,255.37
Orders Written		\$0.00	\$0.00	P D Savings Equip Fund		\$3,765.22	\$3,759.58
Balance 1/31/2023		\$28,032.75	\$31,760.49	EMS Donated Saving		\$91,235.74	\$92,484.41
CEMETERY SAVINGS - JC BANK				EMS New Acct		\$41,453.46	\$36,466.21
Memorial Fund 0001		\$29,809.85	\$16,774.54	Utility Fund Savings		\$36,508.60	\$43,541.62
MONEY MARKET CHK - JCB:				F D DONATED CHECKING:			
Tax Account		\$201,188.84	\$141,926.92	Balance 12/31/2022		\$2,016.05	\$161.16
St Tax Sharing		\$87,429.82	\$113,114.06	Deposits		\$0.18	\$0.01
Road Fund		\$41,112.65	\$99,680.56	Orders Written		\$0.00	\$0.00
Water Reserve		\$5,177.60	\$74,008.79	Balance 1/31/2022		\$2,016.23	\$161.17
Sewer Spec. Redemption		\$39,215.48	\$55,944.74	GENERAL RECEIPTS:			
GENERAL FUND CHK- CCU :				Hall Rent		\$200.00	\$200.00
General Working Fund		\$157,249.37	\$91,391.31	Mobile Home Park Taxes		\$68.86	\$141.57
GENERAL TRUST CD - CCU :				Town of Alma Fire Contract		\$8,596.00	\$8,596.00
Dam Fund - maturity 8/11/23		\$24,247.11	\$24,058.90	Hatfield Fire Contract		\$0.00	\$0.00
UTILITY TRUST CD'S - CCU:				Operators License		\$0.00	\$100.00
Sewer Equip.- matur. 8/16/23		\$48,885.67	\$48,511.82	Ordinance Violation		\$0.00	\$167.14
Diesel Insure - matur. 8/08/23		\$52,863.13	\$52,501.09	Park Revenue		\$60.00	\$0.00
CCU Member Share		\$16.23	\$6.23	Cemetery Revenue ** New**		\$0.00	\$0.00
UTILITY				Building Permits		\$0.00	\$910.00
Electric Revenues		\$34,308.88	\$24,712.84	Kennel License			\$150.00
Water Revenues		\$9,583.30	\$9,384.89	MHP License		\$100.00	\$0.00
Sewer Revenues		\$14,718.41	\$13,243.55	County Dog License		\$185.00	\$310.00
Public Fire Protection (PFP)		\$3,093.11	\$2,930.28	Village Dog/Cat License		\$195.00	\$430.00
Downer Memorial Fund		\$100.26	\$100.11				
2% Fire dues		\$269.34	\$0.00				
Park Fund		\$5,659.02	\$5,651.26				

9. Operator License Applications-Moved by Wruck, seconded by Powell to approve operator's license for Cecylia Mendoza-Navarro, Tonya Dougherty, Soren Marg II, Kaden Marg, Stefanie Hughes, and Jennifer Buol. Carried.
10. Bill Laurent-Lions Club Street Use Permit-Moved by Powell, seconded by Wruck to approve the Street Use Permit for the Lions Club on May 5th, 2023 from 3:30-10 pm for Main St Car Show. Carried.
11. Holidays- Tabled
12. Conference/Training/UWGB- Moved by Wruck, seconded by Powell to approve the Clerk's office training and conferences for 2023 not to exceed \$5,500.00. Carried.
13. Elementary School Plowing-No action
14. MSA sewer lateral replacement Mill St.- Tabled
15. Communications with Police
 - a. Monthly Activities Report-Deputy Thorson went over his monthly report.
16. Communications with Village Attorney
 - a. Kennel License Ordinance Update- Attorney Radcliffe with work with the Clerk's Office to get the Ordinance updated.
 - b. Employee Handbook-Tabled
17. Moved by Powell, seconded by Madsen to move up 18. B. Carried.
 - b. Curb Stop repairs- Moved by Wruck, seconded by Madsen to approve the repair of the Curb stop at 405 Oakwood Place at the owner's expense. Superintendent Danielson will also get estimates for Other curb stops need to be repaired in the Village. Carried.
18. Communications with Village Fire Department:
 - a. January Activities Report-Wayne went over his report, Scott's report was read by Wayne.
 - b. Fire District – Jordan and Wayne updated the board on the last district meeting.
19. Communications with Village Maintenance Department:
Moved by Wruck, seconded by Powell to move up 19. G. Carried
 - g. KF Electric Invoice- Moved by Wruck, seconded by Powell to approve the Village to pay the invoice in the amount of \$145.00 Carried.
 - a. January Activities Report- Chris went over his monthly report.
 - c. Calls during Power Outages-Tabled.
 - d. Holiday Lights- Chrystal is working on a grant application for the lights.
 - e. Pumps for lift station- Tabled.
 - f. Conference/Training-Moved by Powell, seconded by Wruck to approve Conference/Training for 2023 not to exceed \$2,000.00. Carried.
 - h. Recycling/Seasonal Position-Moved by Wruck, seconded by Powell to eliminate the Recycling Attendant every other Saturday from 7-11. Seasonal Position-Tabled.
 - i. Decal for Maintenance Truck- Tabled.
20. Cemetery
 - a. Updates- Sally gave updates.
 - b. Monthly Report-Moved by Wruck, seconded by Powell to approve, Carried
 - c. Yearly Cemetery Report-Moved by Powell, seconded by Fehrman to approve the yearly Cemetery Report. Carried.
 - d. 2022 Payroll Discussion-Moved by Wruck, seconded by Fehrman to approve the payroll for Lavonne out of the 2023 Budget. Carried.
21. Appointment for February 21, 2023, Election-The Board was informed that Penny appointed Chrystal to run the February Election.
22. Communications with Village President
 - a. Nice Neighbor/Thank you Awards- Denis Janke, Lavonne Breheim
 - b. Village Updates-None
23. Moved by Powell, seconded by Madsen to adjourn at 9:40 p.m. Carried.
Chrystal Fitzmaurice- Deputy-Clerk 2/15/2023