

The Village Board met at the Merrilan Village Hall November 14, 2023 at 7:00p.m. in person and via Google meet. In person were President Chris Wruck, Jane Fehrman, Heather Sprinkle, Jordan Powell, Deputy-Clerk Chrystal Fitzmaurice, Clerk Penny Danielson, Attorney Mark Radcliff, Deputy Scott Thorson, Deputy Dan Oates, Sheriff Duane Waldera, Chief Deputy Adam Olson, Wayne Lunderville, Kevin Forsting, Don Forsting, Steve Carlson, Rick Dimmitt, Bill Laurent, Stephanie Werre, Dan Knoeck with MSA. Absent Sally Madsen.

1. President Wruck Called to Order @ 7 p.m.
2. President Wruck Certified the open meeting law requirements were met
3. Roll Call was taken by President Wruck
4. Public Comment-Nice Neighbor Awards were presented to Deputy Oates and Deputy Thorson.
5. Attorney Radcliff-
 - a. MSA Sewer Lateral Mill St- updates given by Dan Knoeck.
 - b. Pole Line ROW & Easements- Steve Carlson and Rick Dimmitt voiced their concerns.
 - c. Cemetery Well Pump- Deputy Thorson was in contact with Lavonne Breheim. Pump has been gone for quite some time.
 - d. Mobile Home Park-Table
 - e. Bond Schedule- Table
 - f. Ordinance Title 10 Chapter 2-moved by Sprinkle, seconded by Fehrman to approve amending ordinance 06-2023. Carried.
6. Fire District Report- Kevin and Don Forsting discussed updates and questions. Next meeting is November 27th at 6 pm at the Mentor Town Hall.
7. Computer Guts-Manage Service Agreement- moved by Sprinkle, seconded by Powell with excluding #5 & #18 from Terms and Conditions. Carried.
8. Computer Guts-Proposal Agreement-moved by Sprinkle, seconded by Fehrman. Carried.
9. Drew Semingson-Unable to attend.
10. Corner Bar-sidewalk flooding- Stephanie Werre was here to discuss the issues with flooding. Superintendent Chris Danielson is waiting for a call back to have the storm sewer televised.
11. Law Enforcement Contract- Sheriff Waldera went over budget changes. Moved by Fehrman, Seconded by Powell to approve 2024 contract changes from 50% to 25% contingent on Attorney Radcliffe's review. Carried.
12. Police Report, Deputy Thorson submitted and went over his monthly report. Moved by Fehrman, seconded by Powell to moved to number 20 (e) on the agenda. Carried.
13. Fire/EMS report-Wayne had no updates.
14. Maintenance Report- Chris submitted a report for Maintenance
15. Approval of Vouchers were reviewed and signed.
16. Approval of Delinquent List moved by Sprinkle seconded by Powell to approve. Carried
17. Approval of Minutes- moved by Fehrman, seconded by Powell to approve. Carried
18. Approval of financial Report- moved by Fehrman seconded by Powell to approve. Carried

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October 2023 Financial Statement									
	2023	Sep-23	2022			2023	Sep-23	2022	
COMBINED CHECKING:									
Balance 9/31/2023	\$785.86	\$9,433.06	\$7,057.50	FIRE POP FUND CHECKING:					
Deposits	\$96,718.45	\$86,608.97	\$80,396.16	Balance 9/31/2023	\$2,115.98	\$2,115.80	\$2,365.75		
Orders Written	\$92,494.53	\$95,256.17	\$83,110.95	Deposits	\$0.17	\$0.15	\$0.17		
Balance 10/30/2023	\$5,007.88	\$785.86	\$4,342.71	Orders Written	\$0.00	\$0.00	\$422.18		
CEMETERY CHECKING - JCB:				Balance 10/30/2023	\$2,116.15	\$2,115.98	\$1,943.74		
Balance 9/31/2023	\$24,067.00	\$24,602.00	\$29,429.49	SAVINGS ACCTS - JCB:					
Deposits/Interest	\$0.00	\$0.00	\$0.00	F D Savings - Equip Fund	\$10,563.47	\$10,561.30	\$8,494.02		
Orders Written	\$0.00	\$535.00	\$346.74	P D Savings Equip Fund	\$3,771.71	\$3,770.94	\$3,763.80		
Balance 10/30/2023	\$24,067.00	\$24,067.00	\$29,082.75	EMS Donated Saving	\$91,641.65	\$96,522.10	\$66,062.29		
CEMETERY SAVINGS - JC BANK				EMS New Acct	\$32,166.76	\$32,160.15	\$40,487.92		
Memorial Fund 0001	\$35,415.87	\$34,533.69	\$27,423.80	Utility Fund Savings	\$12,628.10	\$23,347.52	\$40,739.05		
MONEY MARKET CHK - JCB:				F D DONATED CHECKING:					
Tax Account	\$531.49	\$531.44	\$976.30	Balance 9/31/2023	\$695.68	\$1,944.41	\$145.36		
St Tax Sharing	\$510.62	\$10,523.74	\$62,992.11	Deposits	\$4,900.10	\$23,990.76	\$30,500.35		
Road Fund	\$39,267.27	\$31,374.06	\$26,463.24	Orders Written	\$4,375.00	\$25,239.49	\$28,629.99		
Water Reserve	\$11,894.96	\$12,803.36	\$38,283.21	Balance 10/30/2023	\$1,220.78	\$695.68	\$2,015.72		
Sewer Spec. Redemption	\$21,925.84	\$24,300.24	\$52,748.77	GENERAL RECEIPTS:					
GENERAL FUND CHK- CCU :				Hall Rent	\$0.00	\$200.00	\$400.00		
General Working Fund	\$81,964.70	\$81,837.16	\$80,813.91	Mobile Home Park Taxes	\$172.28	\$86.14	\$137.72		
GENERAL TRUST CD - CCU :				Town of Alma Fire Contract	\$0.00	\$0.00	\$0.00		
Dam Fund - maturity 8/11/24	\$24,524.66	\$24,524.66	\$24,168.28	Hatfield Fire Contract	\$0.00	\$0.00	\$4,500.00		
UTILITY TRUST CD'S - CCU:				Operators License	\$50.00	\$0.00	\$50.00		
Sewer Equip - matur. 8/16/24	\$49,436.98	\$49,436.98	\$48,726.74	Ordinance Violation	\$35.00	\$55.00	\$43.71		
Diesel Insure - matur. 8/08/24	\$53,394.35	\$53,394.35	\$52,724.12	Park Revenue	\$70.00	\$550.00	\$575.00		
CCU Member Share	\$6.23	\$6.23	\$6.23	Cemetery Revenue	\$875.00	\$500.00	\$2,525.00		
UTILITY				Building Permits	\$276.00	\$397.00	\$534.00		
Electric Revenues	\$36,058.81	\$34,123.96	\$35,870.71	Zoning Permits	\$0.00	\$0.00	\$40.00		
Water Revenues	\$10,620.98	\$9,150.73	\$10,010.61	Dog/Cat License	\$0.00	\$0.00	\$50.00		
Sewer Revenues	\$17,340.18	\$12,780.18	\$13,873.03	Town of ALAM 2% dues	\$939.81	\$0.00	\$0.00		
Public Fire Protection (PFP)	\$3,220.08	\$2,591.50	\$3,064.54	State Aid- Disaster	\$0.00	\$791.50	\$0.00		
Downer Memorial Fund	\$100.44	\$100.42	\$100.23	Donation Merrilan Lions	\$1,000.00	\$0.00	\$0.00		
2% Fire dues	\$269.81	\$269.75	\$269.24						
Park Fund	\$14,113.73	\$14,110.83	\$5,657.60						

19. Approval of Operator License moved by Powell, seconded by Fehrman to approve the Operator Licenses for Grace Booth Carried.
20. **Unfinished Business- Discussion and/ or action**
 - a. Grant Writing-Table
 - b. Engineering Firms-Table
 - c. Flood Mitigation Plan-Table
 - d. Outdoor Rec Plan-Table
 - e. 107 E Clark St-driveway-Attorney Radcliffe will try and make contact with the property owner.
21. **New Business- Discussion and/ or action-none**
 - a. Handbook update for PTO-moved by Fehrman, seconded by Powell to approve updates effective January 1, 2024. Carried.
 - b. Fee Schedule-Resolution 05-2023- moved by Powell, seconded by Fehrman to approve Fee Schedule effective January 1, 2024. Carried.

- c. Dam Shelter Reservations-moved by Fehrman, seconded by Sprinkle to approve the reservations of the Waterfall area \$10.00 for residents, \$20.00 for nonresidents effective January 1, 2024. Carried.
- d. End of Year Gratuity-moved by Powell, seconded by Fehrman to approve the amounts of \$200.00 for fulltime employees and \$100.00 for parttime employees. Carried.
- e. Public Budget Hearing-December 12th at 6:45p.m.

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- f. Union Agreement-moved by Sprinkle, seconded by Fehrman to approve the 2024 Union Agreement. Carried.
 - g. Apprentice Lineman Agreement-moved by Powell, seconded by Fehrman to approve the Lineman Agreement. Carried.
22. Cemetery Report and updates- Penny gave updates.
23. Village President-Nice Neighbor Award and updates- President Wruck submitted his updates.
24. Meeting Adjournment- Moved by Powell, seconded by Fehrman to adjourn @ 8:51 p.m. carried

Chrystal Fitzmaurice
Deputy-Clerk
11/15/2023